

Lee County Position Announcement:

Inside/Outside

Position: Maintenance Mechanic

Department: General Services

Salary Range: \$ \$31,715 - \$44,401 Grade: 62

Starting Salary: \$31,715

General Definition of Work

Performs intermediate semiskilled work in the construction, maintenance and repair of public facilities, buildings, grounds, streets, utilities, equipment and related facilities, and related work as apparent or assigned. Work is performed under the general direction of the Building Maintenance Supervisor.

Essential Functions

Performs plumbing, electrical, building or mechanical equipment maintenance to County property or buildings. Receives and maintains inventory of parts for machinery at various locations; maintains account and purchase order information for parts. Repairs various pieces of furniture and wooden facility features; moves office furniture. Conducts inspections on fire extinguishers and exit lights. Repairs plumbing facilities and fixtures; replaces floor tiles. Performs carpentry, electrical, mechanical and plumbing repair and maintenance work including painting, roof maintenance and gutter cleaning. Checks, maintains and services HVAC systems. Maintains electrical components dealing with HVAC in County buildings. Maintains refrigeration equipment. Deals with Freon and recovery equipment within EPA regulations. Oversees vehicle maintenance and repair of County vehicles. Cleans and maintains County pools. Performs snow removal. Operates heavy equipment.

Knowledge, Skills and Abilities

Thorough knowledge of maintenance, repair and manual tasks of the area assigned; general knowledge of the use of common hand and specialized power tools required in the work; general knowledge of the safe use and operation and preventive maintenance of electrical and mechanical equipment required in the work; some knowledge of fire and safety panels; thorough skill in the use of equipment to which assigned; ability to learn new technologies or specialties depending on assigned area; ability to perform manual labor for extended periods; ability to follow instructions; ability to establish and maintain effective working relationships with associates and the general public.

Education and Experience

High school diploma or GED and moderate experience working in building or other structure maintenance, working on HVAC maintenance and repair, or equivalent combination of education and experience. Associates/Technical degree preferred.

Application Process

Applications may be obtained from and returned to the Human Resources Office, 408 Summit Drive/PO Box 1968, Sanford, NC 27331 no later than 5PM on Tuesday, September 22, 2015. Females and minorities are encouraged to apply. Lee County does not discriminate on the basis of race, color, national origin, sex, religion, age or disabling condition in employment opportunities. **Pre-employment drug testing is required.** www.leecountync.gov